BC Aboriginal Fisheries Commission #707 - 100 Park Royal South West Vancouver, BC V7T 1A2

Attention: Mr. Craig Morrison (Finance, BCAFC)

This letter confirms the agreement between Her Majesty the Queen in Right of the Province of British Columbia represented by the British Columbia Offshore Oil and Gas Team ("the Province") and the BC Aboriginal Fisheries Commission (the "Organization") in respect of the Project, on the terms set out below (the "Agreement").

#### 1. PROJECT

1.1 The Organization will carry out and complete the project described in Appendix 1 (the "Project") in accordance with the budget attached Appendix 2.

# 2. REPRESENTATIONS AND WARRANTIES

2.1 The Organization represents and warrants that it has the authority to enter into this Agreement and to carry out and complete the Project. The Organization acknowledges that the Province is relying on these representations and warranties in entering into this Agreement and in paying the Province's Contribution to the Organization.

# 3. ELIGIBLE COSTS

3.1 "Eligible Costs" are those costs and expenses described in the budget attached as Appendix 2, and incurred by the Organization in carrying out and completing the Project.

#### 4. PROVINCE'S CONTRIBUTION

- 4.1 The Province will provide \$92,115.00 to the Organization for the Project, (the "Province's Contribution") subject to the terms of this Agreement.
- 4.2 In no circumstances whatsoever is the Province obligated to provide any funding to the Organization in excess of the Province's Contribution.

4.3 The Organization will use the Province's Contribution only for the purpose of defraying Eligible Costs.

#### 5. PAYMENT

- 5.1 The Province will pay the Province's Contribution to the Organization as set out below, within 30 days of receipt from the Organization, of the documents referred to below:
  - a) \$40,000.00 following receipt of an executed copy of this Agreement;
  - b) \$40,000.00 following receipt of the November 30 progress report in a form satisfactory to the Province; and
  - c) \$12,115.00 following receipt of the financial statement referred to in section 11.1(b) and a final Project report, both in a form satisfactory to the Province.

#### 6. TERM OF THE AGREEMENT

6.1 This Agreement is for a term commencing upon the receipt by the Province of a fully executed copy of this Agreement and ending on the Project Completion Date.

# 7. PROJECT COMPLETION DATE

7.1 The Organization will complete the Project on or before January 31, 2004 (the "Project Completion Date").

#### 8. INDEPENDENT RELATIONSHIP

- 8.1 Neither the Organization nor its servants, agents or employees will be the servant, employee, or agent of the Province.
- 8.2 The Organization will not, in any manner whatsoever, commit or purport to commit the Province:
  - (a) to the payment of money to any person, firm, or corporation; or
  - (b) to take or refrain from taking any action of any kind whatsoever.

#### 9. **REPORTS**

9.1 The Organization will:

- (a) fully inform the Province's Representatives in the manner prescribed by them of the work done and to be done by the Organization in connection with the Project as set out in Appendix 1; and
- (b) immediately advise the Province of any expected cost overruns and/or delays in completing the Project, in accordance with section 13.2 This provision will not restrict the Province's entitlement to limit its obligations under, or terminate, this Agreement.

# 10. INSPECTION

- 10.1 The Organization will permit the Province's representatives at all reasonable times to inspect, examine and review any and all accounting records, findings, data, prints, specifications, drawings, working papers, reports, documents and all audio, visual and print material whether complete or otherwise that have been produced, received or acquired by the Organization as a result of the Project.
- 10.2 At the request of the Province, the Organization will provide the Province a copy of all of its completed documents and materials used in or in support of the Project.
- 10.3 If the Organization does not complete the Project, the Organization will permit the Province to copy all accounting records, findings, data, prints, specifications, drawings, working papers, reports, documents and all audio, visual and print material whether complete or otherwise that have been produced, received or acquired by the Organization as a result of the Project.

#### 11. ACCOUNTING/AUDIT

# 11.1 The Organization will:

- (a) maintain financial records in accordance with generally accepted accounting principles;
- (b) provide to the Province a financial statement of the Project certified by an officer of the Organization, no later than February 28, 2004; and
- (c) provide to the Province an audited financial statement of the Project within 30 days of the date that the audited financial statements of the Organization are completed by its auditor.

#### 12. APPROPRIATION

- 12.1 Notwithstanding any other provision of this Agreement, the payment of money by the Province to the Organization is subject to:
  - (a) there being sufficient monies available in an appropriation, as defined in the <u>Financial Administration Act</u> (the <u>Financial Administration Act</u> and every amendment made to that Act being collectively called the "Act"), in any fiscal year or part thereof when any payment of money by the Province to the Organization falls due pursuant to this agreement, to make that payment; and
  - (b) Treasury Board, as defined in the Act, not having controlled or limited expenditure, pursuant to the Act, under any appropriation referred to in the preceding paragraph.

#### 13. DEFAULT AND REMEDIES/REPAYMENT

- 13.1 The Organization will be in default of this Agreement if:
  - (a) it breaches any provision of this Agreement, or fails to fulfill any of its obligations set out in Appendix I; or
  - (b) if the audited statement required above contains a denial of opinion or adverse opinion.
- 13.2 If the Organization is in default, of if the Organization believes that there is a reasonable likelihood that it will be in default, it will notify the Province immediately. After the Province receives that notice the Parties will meet as soon as practicable to review the situation.
- 13.3 Notwithstanding the requirement to meet set out in section 13.2, the Province may, at any time, at its discretion:
  - (a) withhold any amounts otherwise payable under this Agreement;
  - (b) require the Organization to take reasonable steps to remedy the default;
  - (c) take other steps the Province deems appropriate; or
  - (d) terminate this Agreement.
- 13.4 Notwithstanding sections 13.1-13.3, if for any reason, the Project is not completed to the satisfaction of the Province, the Organization will repay to the Province the amount of the Province's Contribution paid to the Organization by the Province under this Agreement within 30 days of receipt by the Organization of a written request for repayment from the Province.

13.5 If the total Eligible Costs of the Project, as determined by the Province, are less than the amount of the Province's Contribution paid by the Province to the Organization under this Agreement, the Organization will repay that difference to the Province within 30 days of receipt by the Organization of a written request for payment of that difference from the Province.

#### 14. PROVINCIAL REPRESENTATIVE

14.1 Any person designated by me from time to time as the Provincial Representative, may act for the Province with respect to communications, and all matters arising under this Agreement with respect to the Project. Until you are advised to the contrary, Jean Dragushan, of the BC Offshore Oil and Gas Team, is the Provincial Representative.

#### 15. NOTICES

- Where in this Agreement any notice or other communication is required to be given by any of the Parties, it will be made in writing. It will be effectively given:
  - (a) by delivery to the address of the party set out below, on the date of delivery; or.
  - (b) by pre-paid registered mail, to the address of the party set out below, on the fifth business day after mailing; or
  - (c) by facsimile, to the facsimile number of the party, mentioned in this agreement, on the date the facsimile is sent.

The address and facsimile numbers of the Parties are:

Province:

BC Offshore Oil and Gas Team Ste 250 – 1675 Douglas Street Victoria, B.C., V8W 2G5 Fax: (250) 356-0582

# Organization:

BC Aboriginal Fisheries Commission #707 - 100 Park Royal South West Vancouver, BC V7T 1A2 Fax: (604) 913-9061

The address or facsimile number set out above may be changed by notice in the manner set out in this section.

#### 16. AMENDMENTS

16.1 This Agreement may only be amended by the agreement in writing of both Parties.

# 17. INDEMNITY

17.1 The Organization will indemnify and save harmless the Province from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the Province may sustain, incur, suffer or be put to by reason of any act or omission of the Organization, or by any servant, employee, or agent of the Organization carrying out or completing the Project.

# 18. APPENDICES

18.1 Appendix 1 and 2 are part of this Agreement.

# **ACCEPTANCE**

Please confirm your acceptance of the terms and conditions of this Agreement, by dating and executing all three copies of this Agreement in the space and manner indicated below and returning two copies to me, free of any conditions, at your earliest convenience. You may retain one copy for your records. Note that in signing or executing below, you are committing to an agreement, which is binding on the BC Aboriginal Fisheries Commission.

The Province recognizes that the Project is a positive and valuable contribution to the promotion of economic development in British Columbia I look forward to receipt of your confirmation.

Yours truly,									
Patrick O'Rourke, Acting Deputy Minister									
British Columbia Offshore Oil and Gas Team Ministry of Energy and Mines									
Williams of Diergy and Willes									
Executed this day of, 2003.									
Agreed to this day of, 2003									
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BC Aboriginal Fisheries Commission									
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Arnie Narcisse									
Chair, BC Aboriginal Fisheries Commission									

# APPENDIX 1

Attached to and forming part of the
Contribution Agreement
between
the British Columbia Offshore Oil and Gas Team
and
the BC Aboriginal Fisheries Commission (BCAFC)

Based on the attached budget, the BC Aboriginal Fisheries Commission will:

- Plan, manage and deliver Offshore Oil and Gas workshop to be delivered in conjunction with the Tsimshian Tribal Council in Prince Rupert in December 2003;
  - workshop will include direct participation from the BC government and industry
  - will also include representative First Nations presenters from Northern and Maritime Canada with experience in negotiating benefits for their communities around oil and gas interests
  - > environmental NGO's may also be invited
  - > non-aboriginals from the Prince Rupert, Kitamaat and Terrace areas may be invited as observers
  - ➤ Brian Peckford may be invited, either as a resource person or presenter.
- Prepare and produce offshore oil and gas informational print materials appropriate to First Nations audiences to be used in the workshop and in other forums;
- By September 30, 2003 convene an Advisory Committee consisting of representatives from First Nations, the BCAFEC Executive, and the Province of British Columbia to provide input into content of materials and agenda for workshop. The BCAFC will provide a final draft of the print materials to the advisory committee for review prior to production; and,
- Provide written progress reports by September 30, 2003, November 30, 2003 and a
  final report summarizing outcomes of the workshop in January 31, 2004. The final
  report will include an analysis of the success of this type of forum in providing for
  informed, balanced discussion of the issues, and an assessment of what other
  mechanisms, tools or techniques would assist in meeting that goal.

# **APPENDIX 2** Project Budget

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		Jun-03	Jul-03	Aug-03	Sep-03	Oct-03	Nov-03	Dec-03	Jan-04	TOTAL
File Manager										
Executive	Costs									
Communicaton										
Marine Resources Planning Workshop										
Travel for Committee Members										
Delegate Travel										
Report/Proposal										
OO&G Wo	OO&G Workshop Costs									
Printing										
Steering Committee Travel										
Delegate T										
Venue & Lunches										
Presenters										
FN - NWT X 2 @ /Honoraria										
FN - East Coast X 2 @ Honoraria										
Industry/Enviro X 2 Honoraria										
Travel										
NWT X 2 @										
East Coas										
Industry/Enviro @										
Executive X 3 @										
Administra	ative Costs @									
	MONTHLY TOTALS									92115